

JOB DESCRIPTION AND PERSON SPECIFICATION

Role

Community Events Volunteer (Bus Priority Project)

Hours of work

This role is ad hoc for half day shifts (08:00-12:00hrs or 13:00-17:00hrs) throughout the month of **December**.

Location

All volunteers will be home-based. Living in or near one of the following locations would be a plus: **Glasgow, Inverness, Perth, Fife, Edinburgh or Aberdeen**. If interested in volunteering for multiple events, Travel across Scotland may be requested (travel expenses, within reason will be reimbursed)

Introduction and background

Transform Scotland is the national alliance for sustainable transport. Over the past 25 years, we have advocated for walking, cycling and public transport to be prioritised over private car use.

We are the only organisation in Scotland that campaigns for all modes of sustainable travel, from bikes to buses and everything in between. Our policy positions represent the views of our diverse membership, bringing together passengers, local authorities, communities, environmental charities, universities and transport companies.

Overview

Volunteers will be involved in supporting community events delivery, alongside the staff team, for our new Bus Priority Project. This project will encourage people living in target areas of Scotland to switch to using the bus for their everyday journeys. The project will raise the profile of travelling by bus and share positive messages about the benefits of taking the bus in Scotland. It will collect data about how bus priority affects the passenger experience.

Job purpose

This post will support the existing Project Manager & Events Coordinator to:

1. Attend event stands at bus stations, colleges and shopping centres.

2. Carry out short surveys with members of the public (bus users and non-bus users) attending the events.
3. Assist with setting up of equipment and merchandise at each event.
4. Engage and chat with members of the public, offering them free merchandise and to participate in our 'wheel of fortune!'.
5. On occasion, and as required by the Project Manager, assist with general other events duties as required at each event.

Person specification

	Essential	Desirable
High standard of written and verbal communication skills.	✓	
Commitment to Transform Scotland's values.	✓	
Ability to work well within a team.	✓	
Ability to communicate effectively with the general public, demonstrating enthusiasm, motivation and patience.	✓	
Experience in bus and/or sustainable travel projects.		✓

What we offer

1. The opportunity to be involved in exciting work on sustainable transitions, environmental advocacy and data collection and analysis
2. Experience in community engagement, event planning, communication and teamwork.
3. A supportive, fun, team-based environment.
4. Travel and subsistence expenses while on-shift.

To apply

Contact **Niamh Kinahan - Community Events Coordinator** at niamh.kinahan@transform.scot, explaining your interest in the role.

Closing date: **Friday 6th Dec 5pm**